

**Board of Directors Regular Meeting - Minutes**  
**Stratmoor Hills Sanitation District**  
**April 17, 2024**

**RECORD OF PROCEEDINGS**

The Regular Meeting of the Board of Directors, held Wednesday, April 17, 2024, was called to order by President Robert Colgrove at 3:53 PM.

Present: President Robert Colgrove, Vice-President James Pesicka, Secretary/Treasurer John Willcox, Director Cindy Dent, and Director Richard Dull.

Absent: None

Staff: District Manager Kirk Medina

Public: None

**Approval of Minutes**

Motion was made by Director Pesicka to approve the minutes from the Regular Meeting of March 20, 2024, as presented. Second provided by Director Willcox. All Ayes - motion passed unanimously 5-0.

**Approval of Agenda**

Motion was made by Director Pesicka to approve the agenda as presented. Second provided by Director Willcox. All Ayes - motion passed unanimously 5-0.

**Public Comment**

None.

**Unfinished Business**

None

**New and Miscellaneous Business**

**S-1. Special District Association Workshop in Fountain**

The Special District Association's Annual workshop will be held on Monday, June 17, 2024, at the Fountain Sanitation District. The District Manager received a head count of board members who would like to attend. He reported that it's the Sanitation District's turn to pay for the workshop and he will pay the registration fees from the Sanitation District's budget.

**S-2. Sewer Blockage at 611 Chamberlin Avenue**

The District Manager reported that a sewer main backed up causing damage to the basement at 611 Chamberlin Avenue. The residents/homeowners had to be relocated to the Residence Inn, and Rev'd Up Renovations was hired to immediately clean and disinfect the impacted area. They also provided a quote for the restoration of the basement, but the residents requested to hire their own contractor to complete the restorations. The district manager had our attorney draft a Settlement Agreement paying the homeowners the same amount the contractor quoted, along with an additional \$4,392 for alleged lost property and goods. The district manager explained that operational changes will be made to reduce sewer blockages like this in the future. Director Pesicka moved to authorize the Board President to sign the settlement agreement that will pay for damages and repairs at 611 Chamberlin Avenue, not to exceed \$19,293.49, as presented. Second provided by Director Wilcox. All Ayes – motion passed unanimously (5-0).

**Manager's Report**

The District Manager reported that staff continues to have problems with the 2012 Vac-Con truck and have been reliant on Reliable Sanitation to assist us with sewer blockages. He added that he has been looking at prices for a new vacuum truck and there are some affordable alternatives. More specific information will be provided at the next board meeting. He reported that the insurance claim for damages at 613 Crestridge Avenue is nearly complete. He also reported that the blockage at 370 Catalina Drive did not cause any personal property damage, but it did lead to the blockage downstream that did cause damage. He reported that Nancy Lee is setting up a meeting with Reliable Sanitation to discuss methods of capturing and removing debris from manholes. Director Wilcox asked about damages to one of the company vehicle's driver's door. The manager will look into this and report back to the Board next month.

**Financial Reports**

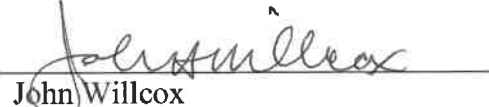
The District Manager compared the current month bank balances to the previous months bank balances, which increased slightly. He reported that revenues are at 21% of the total budget and expenditures are only at 18%. Overall, the budgets are close to being on track for this time of year. Director Pesicka moved to approve the March 2024 financial reports as presented. Second provided by Director Willcox. All Ayes – motion passed unanimously 5-0.

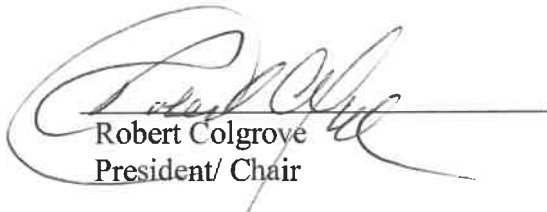
**Other Business**

None

**Adjournment**

With no further business to come before the Board of Directors, Director Pesicka made a motion to adjourn the meeting at 4:22 PM. Second provided by Director Willcox. All Ayes - motion passed unanimously 5-0.

  
John Willcox  
Secretary/Treasurer

  
Robert Colgrove  
President/ Chair