

Board of Directors Regular Meeting - Minutes
Stratmoor Hills Sanitation District
December 11, 2024

RECORD OF PROCEEDINGS

The Regular Meeting of the Board of Directors, held Wednesday, December 11, 2024, was called to order by President Robert Colgrove at 3:00 PM.

Present: President Robert Colgrove, Vice-President James Pesicka, Secretary/Treasurer John Willcox, Director Richard Dull, and Director Cindy Dent.

Absent: None

Staff: District Manager Kirk Medina, Superintendent Nancy Lee Watkins

Public: None

Approval of Minutes

Motion was made by Director Pesicka to approve the minutes from the Regular Meeting of November 20, 2024, as presented. Second provided by Director Willcox. All Ayes - motion passed unanimously 5-0.

Approval of Agenda

Motion was made by Director Pesicka to approve the agenda as presented. Second provided by Director Willcox. All Ayes - motion passed unanimously 5-0.

Public Comment

None.

Unfinished Business

None

New and Miscellaneous Business

S-1. 2025 Budget Approval – The district manager went over the 2025 final budget with the board and reported there were no changes made since the last meeting. He reminded the board that the sanitation assessment amount was increased by 2%, and tap fees were reduced to a more accurate amount. The district manager added that additional funds were included to provide for more sewer maintenance next year. He explained that a 9% increase was anticipated for wastewater treatment costs. Director Pesicka moved to adopt the Stratmoor Hills Sanitation District’s final budget by Resolution No. 2024-02, and set the mill levy rate at zero for the Sanitation District for the year beginning January 1, 2025, and ending December 31, 2025. Second provided by Director Dent. All Ayes – motion passed unanimously 5-0.

Manager's Report

The district manager reported that he has renewed the property and liability insurance for the Sanitation District costing a total of \$10,638. He reported that DRC Construction Services has cleaned over 6,000 feet of sewer main for the district. Staff were impressed by their work and they will be scheduled to return in January or February of next year. The district manager reported that property damage at 551 and 555 Loomis Avenue has been addressed and corrected.

Financial Reports

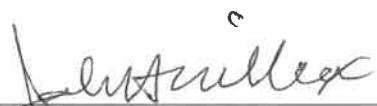
The District Manager reported that the bank accounts match the reconciliation report in QuickBooks, and sanitation revenues are right on track with budget projections that should be at 92% for this time of year. Expenditures are also on track for this time of year. The district manager explained that the sanitation assessment (inspection) charges are now paid under Collection System Maintenance. Director Pesicka moved to approve the November 2024 financial reports as presented. Second provided by Director Willcox. All Ayes – motion passed unanimously 5-0.

Other Business

None

Adjournment

With no further business to come before the Board of Directors, Director Pesicka made a motion to adjourn the meeting at 3:12 PM. Second provided by Director Willcox. All Ayes - motion passed unanimously 5-0.



John Willcox
Secretary/Treasurer



Robert Colgrove
President/ Chair