

Board of Directors Regular Meeting - Minutes
Stratmoor Hills Water District
April 17, 2024

RECORD OF PROCEEDINGS

The Regular Meeting of the Board of Directors, held Wednesday, April 17, 2024, was called to order by President Robert Colgrove at 4:24 PM.

Present: President Robert Colgrove, Vice-President James Pesicka, Secretary/Treasurer John Willcox, Director Cindy Dent and Director Richard Dull

Absent: None

Staff: District Manager, Kirk Medina

Public: None

Approval of Minutes

Motion was made by Director Pesicka to approve the minutes from the Regular Meeting of March 20, 2024, as presented. Second provided by Director Willcox. All Ayes - motion passed unanimously 5-0.

Approval of Agenda

Motion was made by Director Pesicka to approve the agenda as presented. Second provided by Director Dull. All Ayes - motion passed unanimously 5-0.

Public Comment

None.

Unfinished Business

None.

New and Miscellaneous Business

W-1. Personnel Policy to New Employee Handbook

The District Manager has completed his review of the handbook and he went over portions of the book to get feedback from the Board Members. He explained that the day after Thanksgiving was added to the holiday list so the Board would not have to consider an employee recognition holiday every year. He also recommended adding domestic partner to the immediate family definition regarding bereavement leave. He explained that he would add text allowing holidays and PTO to be included in determining the overtime calculation for emergency call-outs only. He advised the board that the final draft would be available for review at the next board meeting.

W-2. Resolution No. 24-002 Dedication of the Lawrence Arden Memorial Water Treatment Plant

The resolution dedicating the water treatment plant to former employee, Lawrence Arden was considered for approval by the board. Director Pesicka moved to approve Resolution No. 24-002 the dedication of the Lawrence Arden Memorial Water Treatment Plant as presented. Second provided by Director Willcox. All Ayes – motion passed unanimously 5-0.

W-3. Well #4 Equipment

Colorado Water Well company inspected and removed the Well No. 4 pump earlier this year and recently cleaned and inspected the well casing. They provided a quote to replace the previous well pump with a submersible pump and motor that will be efficient at flow rates between 200 and 400 gallons per minute. The district manager explained that this will be a cost-effective solution and that \$100,000 was budgeted this year to replace the system we had. He was confident this system would be an affordable alternative. Director Pesicka moved to authorize staff to purchase the new replacement well pump and equipment for Well #4 as presented. Second provided by Director Willcox. All Ayes – motion passed unanimously 5-0.

Manager's Report

A Manager's Report describing significant activities that took place during the month was included in the board packet. The District Manager reported that the South Booster Tank has been inspected and the district is still in the running for a grant to cover half of the costs of a recoating project. The manager continues to provide Napoli Shkolnik information related to the cost of PFAS removal and he feels the construction of the water treatment plant may increase the districts portion of the class action settlement. He also reported that they received connection fees for the Towneplace Suites motel in early April located near the Wal-Mart.

Safety Committee Report

Director Willcox reported on the April 10, 2024 Safety Committee meeting. He reported that all members were present at the meeting. The last accident was on 8/21/2023, and it had been 76 days since the last close call. Agenda items were providing employees with handouts in the areas of; Defensive driving safety tips and Traffic and Roadway Safety. Operator Chris Arden recently passed a Certified Flag Instructor course and has already certified two of our other operators. The District Manager reported that an employee strained his shoulder operating a valve on April 15th and this will be discussed at the next meeting. The next meeting is scheduled for Wednesday, May 8, 2024.

Financial Reports

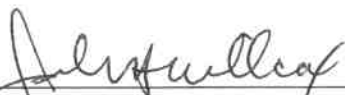
The District Manager reported that bank balances went down slightly in the checking account from the previous month, but interest revenue was up in the savings account. He reported that overall, expenditures and revenues are very close to being on track for this time of year. Director Pesicka moved to approve the March 2024 financial report as presented. Second provided by Director Willcox. All Ayes – motion passed unanimously 5-0.

Other Business

None

Adjournment

With no further business to come before the Board of Directors, Director Pesicka made a motion to adjourn the meeting at 5:00 PM. Second provided by Director Willcox. All Ayes - motion passed unanimously 5-0.



John Willcox
Secretary/Treasurer



Robert Colgrove
President/ Chairman