

**Board of Directors Regular Meeting - Minutes**  
**Stratmoor Hills Sanitation District**  
**September 18, 2024**

**RECORD OF PROCEEDINGS**

The Regular Meeting of the Board of Directors, held Wednesday, September 18, 2024, was called to order by President Robert Colgrove at 3:07 PM.

Present: President Robert Colgrove, Vice-President James Pesicka, Director Cindy Dent, and Director Richard Dull.

Absent: Secretary/Treasurer John Willcox

Staff: District Manager Kirk Medina, Superintendent Nancy Lee Watkins

Public: None

**Approval of Minutes**

Motion was made by Director Pesicka to approve the minutes from the Regular Meeting of August 21, 2024, as presented. Second provided by Director Dent. All Ayes - motion passed unanimously 4-0.

**Approval of Agenda**

Motion was made by Director Pesicka to approve the agenda as presented. Second provided by Director Dent. All Ayes - motion passed unanimously 4-0.

**Public Comment**

None.

**Unfinished Business**

None

**New and Miscellaneous Business**

**S-1. 2023 Audit Follow Up** - The district manager reported the audit adjustments have been started and \$96,114 has been paid by the Water District for assessment payments received in 2022 and 2023, that were still owed to the Sanitation District. He added that several other adjustments still need to be completed, and he will report again on this item next month when they are expected to be done.

**S-2. Budget Workshop** – The district manager reported that the draft 2025 Budget is nearly complete, and he will deliver the proposed budget to each Board member at the October 2, 2024 Budget Workshop scheduled to begin at 1:00 PM.

## **Manager's Report**

The District Manager reported that lift station maintenance was completed at all four lift stations, increasing reliability and reducing odors at each site. The manager reported that the College View sewer liner was repaired by Joe Frei Excavating and this project became more challenging than expected. Nancy Lee explained that the banks running down to the sewer main needed to be stabilized, and a road needed to be constructed to access the main. The contractor worked a total of 9 days on the project. The manager reported that a sewer backup caused extensive damage to the home located at 503 Loomis Avenue. An insurance claim has been filed and the damages should be covered. The board was invited to the Lower Fountain Water Quality Management Association Annual Meeting to be held on October 12<sup>th</sup>, and the manager will send out an invite to the Board next week.

## **Financial Reports**


The District Manager went over the bank balances and compared them to the previous month. He pointed out that the interest earned in the savings accounts exceeds budget projections. President Colgrove asked about the interest rates and the manager said they were approximately 5% earlier in the year but have declined slightly. The manager reported that revenues and expenditures are on track for this time of the year. Director Pesicka moved to approve the August 2024 financial reports as presented. Second provided by Director Dent. All Ayes – motion passed unanimously 4-0.


## **Other Business**

None

## **Adjournment**

With no further business to come before the Board of Directors, Director Pesicka made a motion to adjourn the meeting at 3:20 PM. Second provided by Director Dent. All Ayes - motion passed unanimously 4-0.

  
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John Willcox  
Secretary/Treasurer

  
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Robert Colgrove  
President/ Chair