

Board of Directors Regular Meeting - Minutes
Stratmoor Hills Sanitation District
July 17, 2024

RECORD OF PROCEEDINGS

The Regular Meeting of the Board of Directors, held Wednesday, July 17, 2024, was called to order by President Robert Colgrove at 3:00 PM.

Present: President Robert Colgrove, Vice-President James Pesicka, Secretary/Treasurer John Willcox, Director Cindy Dent, and Director Richard Dull.

Absent: None

Staff: District Manager Kirk Medina, Field Supervisor Nancy Lee Watkins

Public: Tom Sistare, Hoelting and Company

Approval of Minutes

Motion was made by Director Pesicka to approve the minutes from the Regular Meeting of June 12, 2024, as presented. Second provided by Director Willcox. All Ayes - motion passed unanimously 5-0.

Approval of Agenda

Motion was made by Director Pesicka to approve the agenda as presented. Second provided by Director Willcox. All Ayes - motion passed unanimously 5-0.

Public Comment

None.

Unfinished Business

None

New and Miscellaneous Business

S-1. 2023 Audit Presentation – Hoelting and Company

The District Manager introduced Tom Sistare from Hoelting and Company who delivered the Independent Auditor's Report. Mr. Sistare reported an unmodified opinion, or clean report and explained the Sanitation District's net position declined roughly \$66,000 from 12/31/2022. He added that operating revenues were essentially unchanged. Operational expenses increased by roughly \$125,000 and tap fees were nearly identical to the previous year. He reported his biggest concern was the number of audit adjustments that were needed. There were 19 audit adjustments needed, including a large bank reconciliation adjustment. He added that the adjustments from the previous year were never made, adding to the magnitude and number of adjustments needed. He

explained that these adjustments were more difficult to address because many were inconsistent with previous adjustments. He recommended the district hire an accountant to review the entries monthly. He concluded by stating that internal controls can be a challenge for small districts, but additional oversight might be needed. Director Pesicka moved to accept the 2023 audit as presented and authorize the report to be filed with the State Auditor. Second provided by Director Willcox. All Ayes – motion passed unanimously (5-0).

A recess was called by President Colgrove at 3:15 PM so the Water Audit could be performed by Mr. Sistare. The Sanitation District meeting re-convened at 3:23 PM.

Manager's Report

The District Manager reported that the sewer camera van equipment has been installed but the replacement generator still needs to be replaced. He reported that the Vac-Con truck jet rodding pump has been repaired but there are still some minor issues that need fixed. The manager will provide the board with an update at the next board meeting.

Financial Reports

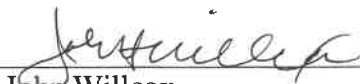
The District Manager reported that sanitation assessments are on track for this time of year at 45% of budget. Expenditures are only at 38% so far this year and the budget is looking good. Director Pesicka moved to approve the June 2024 financial reports as presented. Second provided by Director Willcox. All Ayes – motion passed unanimously 5-0.

Other Business

None

Adjournment

With no further business to come before the Board of Directors, Director Pesicka made a motion to adjourn the meeting at 3:30 PM. Second provided by Director Willcox. All Ayes - motion passed unanimously 5-0.



John Willcox
Secretary/Treasurer



Robert Colgrove
President/ Chair