

**Board of Directors Regular Meeting - Minutes**  
**Stratmoor Hills Water District**  
**June 12, 2024**

**RECORD OF PROCEEDINGS**

The Regular Meeting of the Board of Directors, held Wednesday, June 12, 2024, was called to order by President Robert Colgrove at 3:21 PM.

Present: President Robert Colgrove, Vice-President James Pesicka, Secretary/Treasurer John Willcox, Director Cindy Dent and Director Richard Dull

Absent: None

Staff: District Manager, Kirk Medina, Field Supervisor, Nancy Lee Watkins

Public: Gloria Epps, Steve Carter

**Approval of Minutes**

Motion was made by Director Pesicka to approve the minutes from the Regular Meeting of May 15, 2024, as presented. Second provided by Director Willcox. All Ayes - motion passed unanimously 5-0.

**Approval of Agenda**

Motion was made by Director Pesicka to approve the agenda as presented. Second provided by Director Dull. All Ayes - motion passed unanimously 5-0.

**Public Comment**

None.

**Unfinished Business**

None.

**New and Miscellaneous Business**

**W-1. 2023 Audit Presentation – Hoelting and Company**

The District Manager reported that the audit was not quite finished, and Hoelting and Company requested that their presentation be postponed until the July 17, 2024, meeting. Director Pesicka moved to postpone the audit presentation until July 17, 2024. Second provided by Director Willcox. All Ayes – motion passed unanimously (5-0).

## **W-2. Equipment Purchase**

The District Manager reported the 2012 Vac-Con vacuum truck has proven to be unreliable and has been in the shop much of last year. He added that staff has evaluated the cost of outsourcing emergency callouts over the last year, and they have cost over \$100,000. He explained that deliveries are currently a year out, and staff will continue to repair the district's Vac-Con truck to get through the next year. For these reasons, he recommended purchasing a new Vactor truck. Director Pesicka moved to authorize the order of a 2024 Vactor Impact sewer cleaning truck as presented, to be funded in the 2025 budget, and paid for when it is delivered. With half of the costs being provided by the Sanitation District, the amount committed by the Water District shall be \$180,925.50. Second provided by Director Willcox. All Ayes – motion passed unanimously (5-0).

## **W-3. Energy and Mineral Impact Assistance Fund (EIAF) Grant and Financing**

The District Manager reported that he will be presenting his grant request presentation in Montrose Colorado on June 26, 2024, for the recoating of the South Booster Tank. He stated that the district should have close to 1.4 million dollars in reserves next year, but the matching funds could drop reserves to less than \$700,000. For this reason, he recommends applying for an EIAF loan to cover some of the matching costs if they are available. He added that he was recently told that funding may not be available for matching funds. Director Pesicka moved to authorize the manager to apply for a EIAF matching funds loan, if available, to pay for one half of the matching funds, if necessary. Second provided by Director Willcox. All Ayes - motion passed unanimously (5-0).

## **Manager's Report**

A Manager's Report describing significant activities that took place during the month was included in the board packet. The District Manager reported that crews responded to zero water main breaks and 2 service lateral repairs in May. He added that staff started flushing and maintaining fire hydrants with as many as 5 hydrants being exercised per day. The manager reminded the board that \$396,025 will be paid to Colorado Springs Utilities for the additional 175 acre feet of water that comes with the interconnect. Staff will begin looking to fill the vacant new water operator position that is open. The manager reported that Nancy Lee completed the 2024 water quality report recently and the report is posted on the website with a link included on the June water bills.

## **Safety Committee Report**

President Colgrove reported on the June 4, 2024 Safety Committee meeting as he filled in for Director Wilcox after his car accident. He reported that the latest work related accident was on April 15, 2024, and it has been 49 days since the last close call. In the meeting, site inspection, traffic control, and flagging were covered. The next meeting was scheduled for Wednesday, July 10, 2024.

## **Financial Reports**

The District Manager reported that revenues and expenditures looked normal for this time of year. He explained that the business account dropped slightly this month and he stated this does not happen very often because revenues are adequate to cover operating expenses. He added that when


the CSU payment is made in June, he expects to transfer about \$300,000 from savings into checking to cover this expense. Director Pesicka moved to approve the May 2024 financial report as presented. Second provided by Director Dull. All Ayes – motion passed unanimously 5-0.

**Other Business**

President Colgrove asked if the contractor has repaired the water main for the Eldorado Estates apartments yet. Nancy Lee responded that the contractor said he would be making the repair any day now. She will continue to follow up with Frazee Construction to make sure it gets done.

**Adjournment**

With no further business to come before the Board of Directors, Director Pesicka made a motion to adjourn the meeting at 3:40 PM. Second provided by Director Willcox. All Ayes - motion passed unanimously 5-0.



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John Willcox  
Secretary/Treasurer



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Robert Colgrove  
President/ Chairman