

Board of Directors Regular Meeting - Minutes
Stratmoor Hills Sanitation District
January 9, 2024

RECORD OF PROCEEDINGS

The Regular Meeting of the Board of Directors, held Tuesday, January 9, 2024, was called to order by President Robert Colgrove at 3:33 PM.

Present: President Robert Colgrove, Vice-President James Pesicka, Secretary/Treasurer John Willcox, Director Cindy Dent, and Director Richard Dull.

Absent: None

Staff: District Manager, Kirk Medina

Public: None

Approval of Minutes

Motion was made by Director Pesicka to approve the minutes from the Regular Meeting of December 6, 2023, as presented. Second provided by Director Willcox. All Ayes - motion passed unanimously 5-0.

Approval of Agenda

Motion was made by Director Pesicka to approve the agenda as presented. Second provided by Director Willcox. All Ayes - motion passed unanimously 5-0.

Public Comment

None.

Unfinished Business

None

New and Miscellaneous Business

S-1. Adopting Official Meeting Place/Time and Posting Places

The official meeting place and time of the Board of Directors, and places of posting for notices of the district meetings in 2024 was determined. Director Pesicka moved to approve the designation of the location, dates and time of the 2024 Regular Meetings of the Board of Directors for the Statmoor Hills Sanitation District as follows: To be held at the Stratmoor Hills Fire Department, 2160 B Street in El Paso County on the third Wednesday of each month, beginning at 3:00 PM, except for the January Meeting which will be held on January 9th, the June meeting which will be held on June 12, and the December meeting, which will be held on December 11, at 3:00 PM. The

annual Budget Workshop will be held on October 2, 2024. All required District notices will be prominently posted at the Stratmoor Hills Fire Department, the Stratmoor Hills Water District office, located at 1811 B Street, and the Stratmoor Hills Elementary School located at 200 Loomis Avenue. Second provided by Director Willcox. All Ayes – motion passed unanimously 5-0.

S-2. 2024 Sewer Rate Increase

After carefully evaluating the existing sewer rate structure, the Board determined that a 3% rate increase, as presented in the proposed rate table, is needed to provide adequate funding for the Sanitation District in 2024. Director Pesicka moved to approve Resolution No. 2024-001 increasing the sewer rates and fees as described in the resolution, effective February 1, 2024. Second provided by Director Willcox. All Ayes – motion passed unanimously 5-0.

S-3. 2024 Budget Updates

The District Manager reported the 2024 Budget with budget message and associated paperwork, along with the certification of a mill levy of zero, have been filed with the County Assessor and the Colorado Department of Local Affairs.

S-4. Notice to Electors – Transparency Notice

The District Manager reported the notice containing contact information for the district, along with the times and locations designated for regularly scheduled meetings, has been submitted to the Special District Association and are posted on the District Website.

S-5. Confirmation of Services for 2023 Audit

The District Manager reported that Hoelting & Company provided a letter of engagement to the district to confirm the services to be provided to conduct the 2023 audit for the Sanitation District. The fee for their services will be \$7,350. Director Pesicka moved to authorize Hoelting & Company to perform the 2023 Audit as described in the engagement letter provided to the Stratmoor Hills Sanitation District. Second provided by Director Dent. All Ayes – motion passed unanimously 5-0.

Manager's Report

A Manager's Report describing significant activities was included in the board packet. The District Manager reported that staff is reviewing quotes for the purchase of new sewer camera equipment. He explained that the existing camera van may be in good enough condition to incorporate the new equipment in it without purchasing a new one. The board will be updated on this item at an upcoming board meeting.

Financial Reports

The District Manager explained that due to the early meeting this month, the December financial reports are not yet available. He reported that he will e-mail them to the Board once they are completed. The November financial reports were emailed to the Board in December, and Director


Pesicka moved to approve the November 2023 financial report as presented. Second provided by Director Willcox. All Ayes – motion passed unanimously 5-0.

Other Business

None

Adjournment

With no further business to come before the Board of Directors, Director Pesicka made a motion to adjourn the meeting at 3:47 PM. Second provided by Director Willcox. All Ayes - motion passed unanimously 5-0.



John Willcox
Secretary/Treasurer



Robert Colgrove
President/ Chair