

**Board of Directors Regular Meeting - Minutes**  
**Stratmoor Hills Water District**  
**September 20, 2023**

**RECORD OF PROCEEDINGS**

The Regular Meeting of the Board of Directors held September 20, 2023, was called to order by President Robert Colgrove at 5:03 PM.

Present: President Robert Colgrove, Vice-President James Pesicka, Secretary/Treasurer John Willcox (by phone) and Directors Cindy Dent and Richard Dull

Absent: None

Staff: District Manager, Kirk Medina and Accounting Clerk, Jessica Reyes

Public: None

**Approval of Minutes**

Motion was made by Director Pesicka to approve the minutes from the Regular Meeting of August 16, 2023, as presented. Second provided by Director Dull. All Ayes - motion passed unanimously.

**Approval of Agenda**

Motion was made by Director Pesicka to approve the Agenda as presented. Second provided by Director Dull. All Ayes - motion passed unanimously.

**Public Comment**

None.

**Unfinished Business**

None.

**New and Miscellaneous Business**

**W-1. FVA and PPRWA Representative**

District Manager, Kirk Medina reported that the Stratmoor Hills Water District needs to designate a representative to sit on the boards for both the Fountain Valley Authority (FVA) and the Pikes Peak Regional Water Authority.

Motion was made by Director Pesicka to authorize the District Manager, Kirk Medina, to sit on the boards for the Fountain Valley Authority and the Pikes Peak Regional Water Authority to represent the Stratmoor Hills Water District. Second provided by Director Dull. All Ayes – motion passed unanimously.

### **Manager's Report**

District Manager, Kirk Medina, provided a summary of the Fountain Valley Authority meeting held on September 11, 2023. He also reported the Water Treatment plant has been producing water at a rate of 450,000 gallons per day based on our Well 10 deliveries. He will compare the advantages of running our wells versus purchasing water from the Fountain Valley Authority and report his findings to the Board. Mr. Medina reported that the district currently has two Field Service Technician vacancies, and he plans to conduct interviews for the position in the near future. He also reported that Mark Wallis passed his Water Treatment D certification. Staff is looking into installing a radio repeater in our system rather than re-installing a radio on the water tower. Mr. Medina provided the board a brief report on the Special District Association Annual Conference.

### **Safety Committee Report**

With Director Willcox on the phone, President Colegrove reported that the Safety Committee met on Wednesday, September 13, 2023. He reported that there had been no close call accidents, and that staff needs to make safety the highest priority. He added that a certified climber would be needed if the radio is reinstalled on the water tower. Mr. Medina added that staff will follow up to get the Personal Protective Equipment that is needed. The next meeting will be Wednesday October 13, 2023.

### **Financial Reports**


Accounting Clerk, Jessica Reyes, handed out the final 2022 Audit and reviewed the July Financial Report with the Board of Directors. Manager Medina reported that Water Assessment revenues were lower than what was budgeted for this time of year, and he believes it is partially due to the amount of rain received this year. He added that expenditures are lower as well. With no other questions, Director Pesicka motioned to approve the August Financials as presented. Second provided by Director Dull. All Ayes - motion passed unanimously.

### **Other Business**

None

### **Adjournment**

With no further business to come before the Board of Directors, Director Pesicka made a motion to adjourn the meeting at 5:24 PM. Second provided by Director Dull. All Ayes - motion passed unanimously.

  
\_\_\_\_\_  
John Willcox  
Secretary/Treasurer

  
\_\_\_\_\_  
Robert Colegrove  
President/ Chairman