

**Board of Directors Regular Meeting**  
**Stratmoor Hills Water District**  
**February 15, 2023**

**RECORD OF PROCEEDINGS**

The Regular Meeting of the Board of Directors held February 15, 2023, was called to order by President Robert Colgrove at 3:20 PM.

Present: President Robert Colgrove, Vice-President James Pesicka, Secretary/ Treasurer John Willcox, Director Cindy Dent and Director Richard Dull

Absent: None

Staff: District Manager, Kevin Niles

Public: None

**Approval of Minutes**

Motion was made by Director Pesicka to approve the January 18, 2023, meeting minutes as presented, second provided by Director Willcox... All Ayes - The motion passed unanimously.

**Approval of Agenda**

Motion was made by Director Pesicka to approve the February 15, 2023, agenda as presented. Second provided by Director Willcox... All Ayes - The motion passed unanimously.

**Public Comment**

None

**Unfinished Business**

None.

**New and Miscellaneous Business**

**W-1. Laughlin Agreement with AGRA Renewal**

District Manager, Kevin Niles, informed the Board that Currently, the District has a 1-year renewable agreement with the Arkansas Groundwater and Reservoir Association to lease all our excess Laughlin Ditch credits for the purpose of Augmentation. The current agreement will expire March 31, 2023. AGRA wishes to renew our agreement for the 2023-2024 Irrigation season. Motion by Director Pesicka to approve the 1-year agreement with the Arkansas Groundwater and Reservoir Association for the lease of the Districts Laughlin Ditch credits for the purpose of Augmentation at a price of \$152.07 per Acre Foot. Second provided by Director Willcox... All Ayes - The motion passed unanimously.

## **W-2. Resolution 2023-04 New Adjusted Hiring Pay Scale**

District Manager, Kevin Niles, informed the Board that at the January 2023 Board meeting, the Board approved increasing the entry level pay for Water/Wastewater Trainees. The staff has created a new entry level pay scale for Water/Wastewater Operator levels. The Board must approve the new scale by resolution. Motion by Director Pesicka to approve resolution 2023-04 as presented to increase the entry level pay for Water Wastewater Trainees and all hiring pay ranges for each level of Water Wastewater Operator. Second was provided by Director Willcox... All Ayes - The motion passed unanimously.

## **W-3. Approve the New Job Descriptions for Water/ WW Operators**

District Manager, Kevin Niles, informed the Board that the staff has created new job descriptions for every level of Water Wastewater Operators. This includes each level of certification and a new position of Water Wastewater Lead Operator. The Board must approve these complete job descriptions. Motion by Director Pesicka to approve the new job descriptions for each level of Water Wastewater Operator and the new position of Water Wastewater Lead Operator. Second was provided by Director Willcox... The motion passed unanimously.

## **Manager's Report**

District Manager:

- Informed the Board the Districts have received the tap fees for water and sanitation from the new build Panda Express in the amount of \$72,547. The District has been contacted about a new hotel being planned for the Academy Highlands development. This could possibly bring the District over \$200,000 in additional tap fees. There are still several lots left to be developed next to the Panda Express.
- Informed the Board that the District is operating on well #5 and well #10. The plant treated a little over 17 million gallons in January. There were no deliveries from the FVA under the CSU reverse flow plan. After discussions with the USAF, they are willing to amend the current ESA to include the overall costs associated with pre-filter change outs and monthly utilities. This could potential save the District \$56,000 per year operating the Plant.
- Updated the Board that the field crew continues to work diligently on the District's distribution and collection systems. There were three service line repairs and two main breaks in January. The Field Crew is 100% staffed as of January 31, 2023. The District re-hired Anthony Rachall, and hired a new operator, Nathan Albrecht. The District Manager decided to not fill the Foreman position at this time. The District has created a new position, Lead Operator, and have promoted two operators to the position. Mark Wallis and Jeff Janssen will serve as Lead Operators going forward. The District may promote someone to Foreman based on certifications and qualifications. Lead and Copper sampling will take place in February.
- Updated the Board that the workman's comp claim payment has been determined and the insurance will be paying weekly benefits of \$780 per week to the employee's spouse. There are no other additional payments currently. The current claim is still being litigated.
- Updated the Board that the staff continues to work with Forsgren Engineering on the design of the new interconnection. There have been several meetings with Colorado Springs Utilities regarding specifications and operations of the interconnect. Now that the District is receiving invoices from Forsgren, the reimbursement from the ARPA Grant will start.
- Updated the Board that Meetings are now being held in person. The District Manager has attended several meetings on behalf of the District. I have attended the following meetings: Pikes Peak Regional Water Authority, (PPRWA), Lower Fountain Water Quality Management Association, (LFWQMA), Fountain Valley Authority, (FVA), and the Arkansas Basin Roundtable.

### **Safety Committee Report**

Director Willcox reviewed the February 8, 2023, Safety Committee Meeting with the Board of Directors. Topics discussed were, 80 days without an accident, and discussion on the accident on November 20, 2022. Monthly safety topics were Hand Tool Safety, Common Workplace Injuries, and First-Aid. He also covered that Risk Control Consultants, Kyle Brown and Josh Barkley, participated in the meeting and they would be performing a Safety Audit in March. The Field Crew will also be taking CPR the first of March. Next Meeting will be Wednesday, March 8, 2023.

### **Financial Reports**

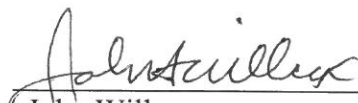
District Manager, Kevin Niles, reviewed the January Financial Report with the Board of Directors... Motion by Director Pesicka to approve the January Financials as presented. Second provided by Director Willcox... All Ayes - The motion passed unanimously.

### **Other Business**

None

### **Adjournment**

With no further business to come before the Board of Directors, Director Pesicka made a motion to adjourn the meeting at 3:45 PM. Second provided by Director Willcox... All Ayes - The motion passed unanimously.

  
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John Willcox  
Secretary/Treasurer

  
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Robert Colgrove  
President/ Chairman

