

# STRATMOOR HILLS SANITATION DISTRICT

Board of Director's Meeting

Agenda

January 18, 2023

3:00 PM

- I. Approval of Minutes
  - a. December 07, 2022, Regular Meeting

- II. Approval of Agenda

- III. Public Comment

- IV. Unfinished Business

**S-0. 4249 College View Sanitation Line –Action Item (Niles)**

The customer at 4249 College View believes the slip-line repair done on the District's mainline in 2019 by Leo Sewer and Drain blocked the service line tap. The customer has paid a contractor to excavate and repair the service line and tap. The District believes there was no issue from the slip-line and that it's not the responsibility of the District. Customer has addressed the Board in December and requested compensation for the repairs. This issue was tabled until the January Board Meeting by President Colgrove at the December Meeting so the Board could consult with legal counsel.

Suggested motion "... to **approve or deny** the request for the \$15,000 in reimbursements from the customer at 4249 College View.

- V. New and Miscellaneous Business

**S-1. Adopting Official Meeting Place/Time and Posting Places – Action Item (Niles)**

The purpose of this Agenda item is to set the official meeting place and time of the Board of Directors and places of posting for notices of the district meetings in 2023.

Suggested motion . . . "to approve the designation of the location, dates and time of the 2023 Regular Meetings of the Board of Directors of the Statmoor Hills Sanitation District as follows: Stratmoor Hills Fire Department, 2160 B Street in El Paso County on the third Wednesday of each month, beginning at 3:00 PM, except for the December meeting, which will be held on December 6<sup>th</sup>. The annual Budget Workshop will be held on October 4, 2023. All required District notices will be prominently posted at the Stratmoor Hills Fire Department, the Stratmoor Hills Water District office, located at 1811 B Street, and the Stratmoor Hills Elementary School located at 200 Loomis Avenue."

**S-2. Confirmation of Services for 2022 Audit -Action Item (Niles)**

The Hoelting & Company provided an Understanding of Services letter to the District to confirm the services to be provided to conduct the 2022 audit for the Sanitation District. The fee for services will be \$5,885

Suggested motion "... to authorize Hoelting & Company to perform the 2022 Audit as set forth in the understanding of the Stratmoor Hills Water District services letter.

**S-3. Approval of Resolution No. 2023-01 – Action Item (Niles)**

The Board must appoint a Designated Election Official (DEO) for the May Board of Directors Election at this time and staff is recommending Kevin Niles be appointed the DEO.

Suggested motion "...” To adopt Resolution 2023-01 to appoint Kevin Niles as the Designated Election Official (DOE) for the May2, 2023, Election.”

**S-4. Approval of Resolution No. 2023-02 – Action Item (Niles)**

The regular election of the eligible electors of the District shall be held on May 2, 2023, between the hours of 7:00 A.M. and 7:00 P.M. in accordance with Uniform Election Code. At the time, three (3) Directors will be elected to serve a four-year (4) term.

Suggested motion "... to adopt Resolution No. 2023-02 to conduct an election on May 2, 2022, to elect three (3) Directors that will be elected to serve a four-year (4) term for the Stratmoor Hills Sanitation District.

**S-5. 2023 Budget Updates - Informational Item (Niles)**

The 2023 Budget with budget message and associated paperwork have been filed with the County Assessor and the Colorado Department of Local Affairs. This information can be found at [www.colorado.gov/pacific/dola](http://www.colorado.gov/pacific/dola) under local government.

**S-6. Notice to Electors – Transparency Notice - Informational Item (Niles)**

The notice containing contact information for the District, along with the times and locations designated for regularly scheduled meetings will be submitted to the SDA and the District Website for posting.

VI. Manager’s Report

VII. Financial Reports

VIII. Other Business

IX. Adjournment