

Board of Directors Regular Meeting
Stratmoor Hills Water District
November 16, 2022

RECORD OF PROCEEDINGS

The Regular Meeting of the Board of Directors held Wednesday, November 16, 2022, was called to order by President Robert Colgrove at 3:55PM.

Present: President Robert Colgrove, Vice-President James Pesicka, Secretary/ Treasurer John Willcox, and Director Richard Dull

Absent: Director Cindy Dent (Excused)

Staff: District Manager, Kevin Niles

Public: None

Approval of Minutes

Motion was made by Director Pesicka to approve the October 19, 2022, meeting minutes as presented, second provided by Director Willcox... All Ayes - The motion passed unanimously.

Approval of Agenda

Motion was made by Director Pesicka to approve the November 16, 2022, agenda as presented. Second provided by Director Willcox... All Ayes - The motion passed unanimously.

Public Comment

None.

Unfinished Business

None.

New and Miscellaneous Business

W-1. 2023 Budget Hearing

Board President, Robert Colegrove stated Colorado Statutes requires that a public hearing be held to provide the public an opportunity to comment on the proposed 2023 Water District Budget. The hearing has been properly posted and published and is open for public comment. There was no one present from the public and therefore the hearing was closed.

W-2. Staff Holiday Bonus Day

The District Manager, Kevin Niles, informed the Board that every quarter, the District Manager does something for the staff to help with company morale and develop staff appreciation. This year, the District Manager wishes to reward the staff with an additional paid Holiday the day immediately following Thanksgiving Friday November 25, 2022. Motion by Director Pesicka to approve the additional paid Holiday for the Stratmoor Hills Water District Staff for the day immediately following Thanksgiving Friday November 25, 2022, to show staff appreciation. Motion seconded by Director Willcox ... All Ayes - The motion passed unanimously.

W-3. Holiday Bonuses

The District Manager, Kevin Niles, informed the Board that it has been a very productive year and all employees have worked hard to be efficient and cut operating costs. Many capital projects were completed and by working with contractors, staff was able to stay within our annual budget. Motion by Director Pesicka to approve a \$500 Holiday Bonus for each of the employees to be paid out in December from the water budget. Seconded by Director Willcox... All Ayes - The motion passed unanimously.

W-4 Approve Engineering Contract for CSU Interconnection

The District Manager, Kevin Niles, informed the Board the District will be rehabilitating the emergency interconnection with Colorado Springs Utilities in 2023. This process will require a significant amount of Engineering and support from Forsgren Engineering. Forsgren Engineering has provided a Work Order Agreement for \$115,000.

Motion by Director Pesicka to approve the Work Order Agreement with Forsgren Engineering in the amount of \$115,000 for the purpose of assisting with the Colorado Springs Interconnection Project in 2023. Seconded by Director Willcox... All Ayes - The motion passed unanimously.

Manager's Report

District Manager:

- Updated the Board there has been two main breaks directly under the water tower in the past 60 days. These kinds of breaks are rare. After completion of these repairs, the crew noticed a slight change in the concrete pillars supporting the tower. After discussions with the team, the Water District will consult with a Structural Engineer and have the tower evaluated. The Board will receive continuous updates and the evaluation progresses.
- Informed the Board that the treatment plant continues to operate at expectation. Currently, the plant is flowing 360 GPM, (530,000 GPD). Based on current demands, the District is using Wells #5R and 10. Well #4 is still having Iron issues and the District can operate without it during the winter months. The District has taken a very small amount for the FVA over the past 60 days, little over 10,000 gallons.
- Updated the Board that the field crew continues to work diligently on the District's distribution and collection systems. There were five service line repairs and six main breaks in October. The crew has been extremely busy responding to leaks and breaks over the past month. However, the crew has been able to flush hydrants and make necessary hydrant repairs.
- Informed the Board that the management team will be holding annual reviews for the staff during the month of December. Based on the performance review outcomes, the staff will receive a 3-5% pay increase in 2023.

- Updated the Board the staff reached out to the providers of the 5G cellular equipment. Dish Network provided the District with an informational handout that addresses the concerns of the community. The staff will pass this information along to the concerned citizen after the Board of Directors has the chance to review the information.
- Updated the Board that the Stratmoor Hills Water District has an annual Christmas party. This year's party will be on Thursday December 8, 2022, from 12pm to 1:30pm. The staff will have a White Elephant gift exchange and the Board of Directors are welcome to attend and participate.

Safety Committee Report

Director Willcox reported that the Safety Committee met at the District office on Wednesday, November 9, 2022. Discussions on 882 days without an accident and there were no close calls reported. Also discussed safety topics Back Injuries, Caught or Crushed Injuries, and Fire Extinguishers. Also discussed leaving service truck running during service call, safety equipment to be worn all the time, and using two people for heavy lifting.

Financial Reports

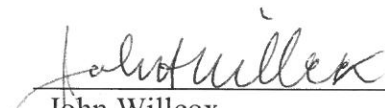
District Manager, Kevin Niles, reviewed the October Financial Report with the Board of Directors... Motion by Director Pesicka to approve the October Financials as presented. Second provided by Director Willcox... All Ayes - The motion passed unanimously.

Other Business


None

Adjournment

With no further business to come before the Board of Directors, Director Pesicka made a motion to adjourn the meeting at 4:26 PM. Second provided by Director Willcox... All Ayes - The motion passed unanimously.



John Willcox
Secretary/Treasurer



Robert Colgrove
President/ Chairman

