

**Board of Directors Regular Meeting**  
**Stratmoor Hills Sanitation District**  
**July 19, 2023**

**RECORD OF PROCEEDINGS**

The Regular Meeting of the Board of Directors, held Wednesday July 19, 2023, was called to order by President Robert Colgrove at 3:31 PM.

Present: President Robert Colgrove, Vice-President James Pesicka, Secretary/Treasurer John Willcox, and Directors Cindy Dent and Richard Dull

Absent: None

Staff: Interim District Manager, Steve Rabe and Accounting Clerk, Jessica Reyes

Public: None

**Approval of Minutes**

Motion was made by Director Pesicka to approve the minutes from the Regular Meeting of June 21, 2023, as presented. Second provided by Director Willcox. All Ayes - motion passed unanimously.

**Approval of Agenda**

Motion was made by Director Pesicka to approve the Agenda as presented. Second provided by Director Willcox. All Ayes - motion passed unanimously.

**Public Comment**

None.

**Unfinished Business**

None

**New and Miscellaneous Business**

**S-1. Approval of 2024 Budget Calendar**

Interim District Manager, Steve Rabe presented a proposed Budget Calendar for fiscal year 2024. Mr. Rabe stated that, since there isn't certainty as to whom will be preparing next year's Budget, he felt it would be best to memorialize the budget process and timeline for the benefit of Staff, the Board and the general public. Director Dent pointed out that the "year" of the recently

approved Audit should be 2022, not 2019. Mr. Rabe will make the correction and get a corrected copy to the Board. Motion by Director Pesicka to accept the Budget Calendar as presented. Second was provided by Director Willcox. All Ayes - motion passed unanimously.

**Manager’s Report**

Interim District Manager, Steve Rabe, handed out communication that he had just received from the District’s Auditor, specifically the annual “Letter to the Board” and the Internal Control Letter. Mr. Rabe also reported that he had drafted a Release of Liability Agreement, as had been previously authorized by the Board, for the property on College View Drive. Said Agreement had been emailed to Mr. Ryan Cerbitt on July 5<sup>th</sup> but, having yet to receive a response, he had the Agreement mailed to him prior to the meeting.

**Financial Reports**

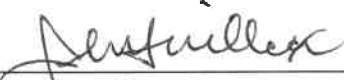
Accounting Clerk, Jessica Reyes, reviewed the June Financial Report with the Board of Directors and answered questions. Motion by Director Pesicka to approve the June Financials as presented. Second provided by Director Willcox. All Ayes - motion passed unanimously.

**Other Business**

None

**Adjournment**

With no further business to come before the Board of Directors, Director Pesicka made a motion to adjourn the meeting at 3:40 PM. Second provided by Director Willcox. All Ayes - motion passed unanimously.

  
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John Willcox  
Secretary/Treasurer

  
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Robert Colgrove  
President/ Chairman