

Board of Directors Regular Meeting
Stratmoor Hills Water District
June 15, 2022

RECORD OF PROCEEDINGS

The Regular Meeting of the Board of Directors held Wednesday, June 15, 2022, was called to order by President Robert Colgrove at 3:13PM.

Present: President Robert Colgrove, Vice-President James Pesicka, Secretary/ Treasurer John Willcox via teleconference, Director Cynthia Dent, and Director Richard Dull

Absent:

Staff: District Manager, Kevin Niles

Public: Tom Sistare

Approval of Minutes

Motion was made by Director Pesicka to approve the May 18, 2022, meeting minutes as presented, second provided by Director Dull... All Ayes - The motion passed unanimously.

Approval of Agenda

Motion was made by Director Pesicka to approve the June 15, 2022, agenda as presented. Second provided by Director Dull... All Ayes - The motion passed unanimously.

Public Comment

None.

Unfinished Business

None.

New and Miscellaneous Business

W-1. 2021 Water District Audit Report

District Manager, Kevin Niles, informed the Board that in April 2022, Hoelting & Company conducted the Water District audit for the years ending December 31, 2021, and 2022. Auditor, Tom Sistare presented the annual financial report and findings to the Board of Directors. There were no questions from the Board. Motion by Director Pesicka to accept the audit as presented and authorize the report to be filed with the State Auditor prior to July 29, 2022. Second was provided by Director Dull... All Ayes - The motion passed unanimously

W-2. Acceptance of Construction Completion Resolution 2022-06

District Manager, Kevin Niles, informed the Board of Directors that with the construction completion of the Centralized Water Treatment Plant, the Board must pass a resolution of acceptance to satisfy requirements of the SRF loan through the Colorado Power and Water Authority. Motion by Director Pesicka to adopt the Acceptance of Construction Resolution 2022-06 accepting adequate completion of the Centralized Water Treatment Plant. Second was provided by Director Dull ... All Ayes - The motion passed unanimously.

W-3. Approval to Purchase New 650 Ford Dump Truck

The District Manager, Kevin Niles, informed the Board of Directors that the Water District Capital Improvement Plan Budget included \$100,000 to purchase a 5-yard dump truck. The District Manager has found a New Ford 650 5- to- 7- yard dump truck in Denver for \$99,450.00. The Staff recommends purchasing a new truck with a 3-year warranty and no anticipated maintenance issues. Motion by Director Pesicka to approve the purchase of a new Ford 650 5-to-7-yard dump truck in the amount of \$99,450,000 which the Board approved under the 2022 Capital Improvement Budget. Second was provided by Director Dull... All Ayes - The motion passed unanimously.

W-4. Board Director Safety Committee Meetings

District Manager, Kevin Niles, informed the Board of Directors that the Board appointment to the District Safety Committee is currently a non-paid voluntary position. The Board may choose to take action to allow this appointment to be considered a monthly special meeting which would be a paid position. Each special meeting outside of a regular Board meeting may receive \$50 dollars in compensation. Motion by Director Pesicka to approve the \$50 dollars paid compensation to the Board Director that participates in each special meeting as the Board Representative on the District Safety Committee. Second provided by Director Dull.... All Ayes - The motion passed unanimously.

W-5. Fountain Valley Authority (FVA) Outage

District Manager, Kevin Niles, informed the Board of Directors that the Fountain Valley Authority (FVA) has confirmed the FVA system will be out of service from the first week of October until the last week of March. This should be a minimal impact on the District because of the new Centralized Treatment Plant. Hopefully, the District will only need a small amount of reverse flow from Colorado Springs Utilities during the outage.

Manager's Report

District Manager:

- Updated the Board that Joe Fry Excavating started the main replacement on Stratmoor Drive on Monday June 6, 2022. The District supplied all the material for the project and Joe Fry will be doing the excavating and main replacement. The process involves replacing the current 2" poly line with a 4" PVC line. This line has been a major issue for the District over the past couple years. The total replacement will be 350 linear feet at an estimated cost of \$80,000.

- Informed the Board that the District will be changing phone service providers in July 2022. The new system from Verticomm will give the District better functionality at a lower monthly cost compared to Comcast Business Edge. The process should be minimally evasive and the District should not have any phone outages. There are fees involved with setting and canceling services, but staff agrees that the switch will be better for the District over time.
- Updated the Board that the field crew continues to work diligently on the District's distribution and collection systems. There were two service line repairs and one main break in May. The District has installed 1760 new meters, to-date. The crew will continue to flush hydrants over the summer months and flushed 25 hydrants in May.
- Informed the Board that several months ago, the Water District received an unemployment claim for Michael McGrady. Mr. McGrady was let go for a DUI citation while being on call. The initial review of the claim awarded Mr. McGrady unemployment and stated he was terminated at no fault. The District Manager appealed this ruling and there was a hearing on May 18, 2022. The result of the hearing was the Judge sided with the Water District and Mr. McGrady's claim was denied. There will be no cost to the District and this case will not result in unemployment being paid out.
- Informed the Board that the Water District has hired two new employees. Chris Arden was hired as a Water/Wastewater Technician on May 18, 2022. The District also hired Eboni Whitney on June 6, 2022 for the open Customer Service position.
- Informed the Board that the District has developed and rolled out a new website for all District Information. The new platform, provided by Streamline allows for immediate updates and provides the District the opportunity to comply with recent requirements for ADA and Federal compliance policies. Updated the Board that Meetings are now being held in person.
- The District Manager updated the Board on the status of the ARPA Grant funding from El Paso County. The process is underway at the County level and awards will be announced sometime over the Summer.
- Updated the Board that meetings are now being held in person. The District Manager has attended several meetings on behalf of the District. I have attended the following meetings: Pikes Peak Regional Water Authority, (PPRWA), Lower Fountain Water Quality Management Association, (LFWQMA), Fountain Valley Authority, (FVA), and the Arkansas Basin Roundtable

Safety Committee Report

Director Colgrove presented the Safety Committee Meeting update on behalf of Director Willcox. Director Colgrove stated there has been zero accidents in 711 days which is the record. The Committee discussed Heat Stroke, texting and driving and if any employee is caught texting and driving, there would be an automatic write-up. District Manager, Kevin Niles, also discussed getting supplies and having the office cleaned and disinfected using CSD Pool grant funding.

Financial Reports

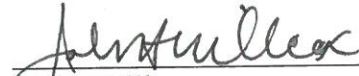
District Manager, Kevin Niles, reviewed the May Financial Report with the Board of Directors... Motion by Director Pesicka to approve the May Financials as presented. Second provided by Director Dull... All Ayes - The motion passed unanimously.

Other Business

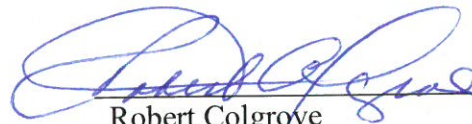
Director Dent made a short statement thanking the District Manager for putting together the open house for the new water treatment facility and showed appreciate to the efforts of the District Staff.

Adjournment

With no further business to come before the Board of Directors, Director Pesicka made a motion to adjourn the meeting at 3:56 PM. Second provided by Director Willcox... All Ayes - The motion passed unanimously.



John Willcox
Secretary/Treasurer



Robert Colgrove
President/ Chairman